

NEVADA YOUTH SOCCER ASSOCIATION

SECTION 24

TOURNAMENT HOSTING AND SANCTIONING

24:01:00 **HOSTING TOURNAMENTS OR GAMES IN NEVADA:**

- 24:01:01 Teams, clubs, or organizations wishing to host a sanctioned tournament, or to host team(s) or club(s) from another state for the purpose of a friendly tournament or friendly games, are to adhere to the [USYS Tournament Sanctioning Policy](#), and to the following NYSA policy.
- 24:01:02 Only teams, clubs, leagues, or associations affiliated with USYS may be granted permission to host tournaments (or team(s) or club(s) from another state). Tournament organizers are required to apply to the NYSA BOD for a tournament to be sanctioned. Organizations affiliated with NYSA are not permitted to conduct tournaments or games that are not sanctioned by NYSA. NYSA may host tournaments (or team(s) or club(s) from another state) with Presidents approval.
- 24:01:03 Leagues in good standing with NYSA may conduct one (1) tournament per seasonal year, and must have their Request to Host a Tournament approved in advance of proceeding with the business of advertising or conducting a tournament. Waiver from this policy may be requested by applying to the BOD. In no case shall any league, as referred to in this section, advertise, seek or secure field permits or create any contractual obligations for an event that has not been specifically sanctioned by NYSA. See 24:02:04:04 for penalties associated with failure to comply with this section.
- 24:01:04 Clubs that are recognized by and/or registered with NYSA may seek approval from the BOD to conduct a tournament during a seasonal year. Such clubs must have their Request to Host a Tournament approved in advance of proceeding with the business of conducting a tournament. Clubs shall be limited to one (1) tournament per seasonal year. Waiver from this policy may be requested by applying to the BOD. No such approval is granted unless the BOD approves the hosting agreement. See 24:02:04:04 for penalties associated with failure to comply with this section.
- 24:01:045 Any League, Club, Team or administrator or party associated therewith, that participates as a benefactor of a non-sanctioned tournament, shall be considered as hosting that tournament and will be subject to the penalties in 24:02:04:04.
- 24:01:05 Membership or affiliation with NYSA, on the part of any league, club, team or individual includes an implied consent with the tournament limitations contained herein. Part of that implied consent is recognition that the granting of tournament hosting privileges is at the discretion of the BOD, subject to conditions imposed by the hosting municipalities over time. This consent also includes recognition that the rules of the hosting municipalities may change over time and, thus, the principles that guide the decisions of the BOD may also change over time.

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24:02:00 **TOURNAMENT SANCTIONING POLICY:**

- 24:02:01 NYSA is granted the right to program the facilities on which the respective municipality plays sanctioned tournaments. As such, NYSA must comply with all rules and restrictions imposed by said municipalities. This includes limitations upon hours and days of use, and other restrictions associated with closure for purposes of maintenance, rehabilitation and or municipal use. This also includes any requirements imposed by the municipality with regard to maintenance, cleaning, trash disposal, etc.. NYSA realizes that it is a privilege to have access to these facilities for their use, and will abide by rules and policies imposed by the host municipality.
- 24:02:02 There is a limit as to the number of tournament days that can be approved during a seasonal year. The limits are a product of field availability (i.e., non-closure days), the preference given to scheduled league play, and limitations imposed by the governing municipality. Other limitations that can affect availability include competing events on other facilities that may limit the availability of referees or other elements necessary to conduct a viable tournament. It is also clearly understood that the hosting of a tournament is a privilege, not a right. The administration of this privilege falls under the direct auspices of NYSA, which retains the sole authority to approve or deny any application to host a tournament. All clubs, leagues, teams and/or individuals granted rights to host a tournament agree, as a part of that approval process, to forego any legal remedies should the tournament not be sanctioned in a subsequent year.
- 24:02:025 Any league, club, team or individual who has historically or previously had approval to conduct a sanctioned tournament may not transfer the presumed rights to host the event in a subsequent year. As noted herein, the right to host a tournament is granted solely on a year to year basis, with no guarantees that approval will be granted in a subsequent year. There are no perpetual rights granted for the hosting of any tournament, nor may they be considered property by any league, club, team or individual, and may not be bartered, sold or exchanged. See 24:02:04:04 for penalties associated with failure to comply with this section.
- 24:02:026 In accordance with NYSA policy, no tournament may be presumed to be transferred from one party to another due to merger, acquisition or other means of absorption. In such cases, the newly formed, re-formed, or reconstituted entity must meet all of the minimum standards cited in this section to be eligible to apply for hosting of a tournament event. In addition, the newly formed, re-formed, or reconstituted entity must apply to the BOD for sanctioning and approval prior to advertising, seeking or securing field permits or creating any contractual obligations for an event.
- 24:02:03 It is the goal of NYSA in sanctioning tournaments to provide for an appropriate balance of event offerings over the course of a seasonal year. That is, NYSA will strive to ensure that events providing playing opportunities for teams at every skill

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level are a part of the overall mix of approved events. In order to achieve the optimal mix of events over the course of a year, NYSA may restrict age groups, competitive levels, entry fees, and any other details associated with any event that is subject to approval.

24:02:04 **Tournament Sanctioning Requirements:**

24:02:04:01 It is understood that any tournament that is sanctioned by NYSA will be held to very high standards. Any tournament that is sanctioned is presumed to be representing the entire state association, and must conduct itself in a manner that brings respect and credibility to the state association as a whole. The following is a list of minimum requirements for tournament sanctioning by NYSA:

- A. All tournament locations are to be cleaned up on a regular basis during and after the tournament. Cleaning supplies and equipment necessary to maintain the facilities as required by the owner municipality.
- B. Tournament organizers are to use the NYSA Standard Tournament Rules with minor variations allowed for match times, depending on type of tournament.
- C. NYSA recommends medical support, on-site, at each tournament location while matches are being played. It is required to have medical support at any complex with four or more fields. The medical support may be a medical trainer or qualified first responder.
- D. NYSA does not support competitive awards in the U8 and below divisions. Tournaments will not give a first, second or third to the U8 and below age groups. This policy will be rolled out over three years. In 2013-14 U6 and below; 2014-15 U7 and below; and in 2015-16 U 8 and below.

24:02:04:02 Notwithstanding anything else noted in this policy, if any association puts a hosting application forth, league or club that materially changes any of the elements included in past tournament applications for the same or similar event, that the NYSA BOD must approve application. Material changes include, but are not limited to, changes in one or more of the following: field usage, tournament organization, tournament fees, age groups allowed to compete in the event, or hosting club.

24:02:04:03 Any association, league or club that desires to host a new tournament must comply with the requirements noted herein. A requesting entity, in order to be considered for hosting, must have current state and federal non-profit status (or evidence of imminent status), must be in good standing, must have been in existence for a minimum of three (3) seasonal years as a member of NYSA, and must (in the case of a club) have a minimum of twelve (12) active teams participating within NYSA. Entities requesting recreational tournament approval must have at least 300 recreational players. Meeting these minimum standards

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does not guarantee that the requesting entity will receive approval due to other limitations noted within this policy.

- 24:02:04:031 Any hosting entity, league, club, team or individual that does not strictly abide by the requirements, rules and regulations of a hosting municipality and/or does not pay their fees on a timely basis, will forfeit their right to host events.
- 24:02:04:04 Failure to abide by **all** rules and requirements noted herein, including both those of the hosting municipality and NYSA, will disqualify the requesting entity from hosting the event in a subsequent year, or longer, as may be determined by the BOD.
- 24:02:04:05 It is understood that NYSA will strive to ensure that all clubs have equal access and opportunity to host events to defray club costs. As growth in the number of teams and clubs may dictate, NYSA reserves the right to modify minimum club size requirements for the hosting of tournaments, and reserves the right to change those requirements over time.

24:02:05 **Stay and Play:**

- 24:02:05:01 If a hosting association, league or club contemplates the use of a “stay and play” requirement for its tournament, the requesting entity must file, in conjunction with its hosting application, the following:
- A. A statement indicating whether “stay and play” will be required for the event, including any “opt out” provisions associated with the “stay and play” requirement. If “opt-out” requires a team to make an additional payment to the tournament that payment is not to exceed 20% of the tournament entry fee. Nevada in-State teams are not to be held to the “stay and play” requirement.
 - B. A complete listing of all hotel properties that will be used in satisfaction of the “stay and play” requirement.
 - C. A listing of the room rates, per night, per hotel property that will be in force for the tournament.
 - D. A listing of, and contact information for, the travel agencies or brokers that will be used to arrange accommodations under the “stay and play” requirement.
 - E. A statement indicating whether the room rates have been modified beyond what would normally be in force for each property. That is, whether the room rates have been “marked up” beyond what would be normal and customary for each property at that time of year. The statement is to include documentary evidence from the hotel or travel agency of the original room rate. “Mark-up” is to be limited to a maximum of 15% of the purchased room rate.

- 24:02:05:02 Any and all of the information provided as required above, will be used by the NYSA BOD to determine whether an application to host will be approved or

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denied. The NYSA BOD reserves the right to approve sanctioning of a tournament while also denying the use of “stay and play”, based upon information provided pursuant to this section.

24:02:06 **Tournament Sanctioning Procedure:**

24:02:06:01 The hosting organization is to carry out the following when applying for sanctioning of a tournament:

- A. Submit the following to the State Registrar at least six (6) months (unless the exception under subparagraph e. applies) before the event (see NYSA Tournament Hosting Application Check List):
 - a. A [USYS Application to Host a Tournament or Games Form](#).
 - b. A [USYS Tournament or Games Hosting Agreement](#) with supporting data.
 - c. A NYSA Tournament Hosting Application Check List and all supporting data specified in the check list.
 - d. The appropriate fee.
 - e. Hosting organizations that “traditionally” host a tournament, must submit a tournament application for the following year along with the post tournament report for the current year. Failure to do so, releases the “traditional” dates for this tournament.
- B. Submit a copy of the tournament invitation and rules to the State Registrar at the time they are distributed to visiting teams.

24:02:06:02 The State Registrar is to process the application to sanction tournament as follows:

- A. Scrutinize the application to ensure that the hosting organization is fit and competent to host the tournament.
- B. If the hosting organization is deficient, liaise with the director of the hosting organization to get the deficiencies rectified.
- C. Submit the Application to Host a Tournament or Games Form to the NYSA BOD for sanction and signature by the President, with a recommendation to approve, or not to approve, with full justification of the recommendation.

24:02:07 **Hosting Foreign Teams:**

24:02:07:01 Teams, clubs, or organizations wishing to host a sanctioned tournament that involves foreign teams, or to host a team(s) or club(s) from another country for the purpose of a friendly tournament or friendly games, are to adhere to the USYS Tournament Policy, and to the following NYSA policy.

24:02:07:02 The hosting organization is to submit a [USSF Application to Host a Tournament](#)

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or Games Involving Foreign Teams form and a USSF International Tournament
or Games Hosting Agreement to the State Registrar at least ninety (90) days
before the event.

24:02:07:03 The State Registrar is to forward the application to the USSF. USSF will coordinate with the national association(s) of the team(s) being invited, and if all conditions are met will approve the application.

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24:02:08 **Post-tournament Reporting:**

24:02:09:01 Within ninety (90) days of the completion of any tournament approved by NYSA, the hosting association, league or club must file post-tournament reports with NYSA, including, at minimum, the following information:

- A. A Profit and Loss statement for the tournament including vendors, stay and play and any other tournament related activity-
- B. A report regarding the number of teams, players per team, and the locations from which the teams may have traveled. This information is necessary to estimate the economic impact, over the course of the year, arising from tournament activity.
- C. A report from the referee assignor NYSA Tournament Referee Assignor Report form. In addition the tournament will provide a list of all payments made to referees and referee staff. Any referee assignor failing to turn in report may jeopardize their status as an approved assignor for NYSA sanctioned events.
- D. A report from the tournament regarding medical issues treated during the course of the event.
- E. A post-tournament report to include the following:
 - a. The name of the champion for each division, if determined.
 - b. "Sportsmanship Awards" criteria and winners, if awarded.
 - c. The number of fields used.
 - d. The name of the tournament sponsors, if any.
- F. An NYSA Tournament Team-Fee Form along with the appropriate fees payable to NYSA, as specified in the form, as follows:
 - A. Fee Structure
 - Tier 1: \$5/team (registration is under \$650)
 - Tier 2: \$10/team (registration is over \$650)
 - Tier 3: \$20/team (Stay and Play tournament)

24:03:00 **TOURNAMENT CONDUCT:**

24:03:01 The hosting organization is to send participating teams, and to the state youth soccer associations for teams known or expected to participate:

- A. An invitation to participate, to include the following:
 - a. A statement that USYS travel procedures must be followed.
 - b. A statement that only USSF registered officials will be used.
 - c. The types of teams that will participate.
 - d. The tournament cancellation policy.
- B. A copy of the approved Application to Host a Tournament or Games Form or a link to the location on the Internet where the approved form can be accessed.
- C. A summary of the tournament rules and regulations, which are to include the following:

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- a. A list of tournament directors, including names, addresses, telephone numbers, and e-mail addresses.
 - b. What publicity information is required, including photographs.
 - c. The costs and expenses to be paid by the visiting teams.
 - d. Whether a performance bond is required.
 - e. A description of awards.
 - f. If accommodations are not being provided, a list of hotels with contact information and rates.
- 24:03:02 The hosting organization is to select teams for entry into the tournament fairly and impartially, and is not to use race, creed, color, or national origin as determining factor.
- 24:03:03 The hosting organization is to conduct a credentials check of participating teams prior to commencement of play. The credentials check is to ensure the following for each team:
- A. For restricted tournaments, all players are registered with USYS.
 - B. All players are properly rostered with their teams and a valid team roster is provided by the team official or team's state association.
 - C. Tournaments are to use the players' Registration cards or other state accepted means of identification as proof of age. Tournaments are not permitted to require any other documentary proof of age. Should the tournament organization suspect that a player's age on the registration card is incorrect, they are to address the issue with the player's state association.
- 24:03:04 The hosting organization is to ensure the following:
- A. A registered referee assignor approved by the SYRA is appointed for the tournament.
 - B. Only USSF registered officials are used for the tournament games.
 - C. A minimum of one (1) official is used for games in age groups U5 to U10.
 - D. No less than three (3) officials are used for games in age groups U11 and above.
 - E. A field marshal is assigned to each field during play (one field marshal may be responsible for multiple fields). The field marshal is to be readily available and identifiable.
 - F. Where feasible, use spectator lines to keep spectators clear of the touchlines.
 - G. Police and the emergency services have been notified of the date, times and venue of the tournament.
 - H. The tournament rules are published in full and notified to the participating teams prior to the commencement of play.
 - I. The tournament rules contain as a minimum the NYSA Standard Tournament Rules.

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- J. Any team that registers under the auspices of another youth soccer organization that is affiliated to the USSF, such as US Club Soccer, is to have all players properly registered with that organization. A roster of mixed registration, that is, some players registered with the other organization and some players registered with USYS is not to be permitted. If any tournament host is found to have allowed a mixed registration roster for a team, the NYSA BOD will take the matter into consideration when the tournament next appears before it for sanctioning.